

**BUSINESS ADMINISTRATION AND
MANAGEMENT (BAMA) DEPARTMENT.
FACULTY OF COMMERCE AND MANAGEMENT**

OVERVIEW OF DEPARTMENT

This department is a component in the faculty of commerce and management. The other being the Human Resource Department. Between them, these variety of areas to suit students with a range of backgrounds, interests and courses are extremely diverse and covers not only business Law, Economics, Organizational Behaviour and Change.

WHY STUDY BUSINESS ADMINISTRATION?

The study will enable students know about the global business environment, manage new organizations, manage human resource management data, developing and if you choose to read business, you will discover our most stimulating, intellectual, qualified, and experienced lecturers to handle the various courses offered in the department. Also, expatriate lecturers would be in to handle especially courses of international relevance.

QUALITY IN TEACHING AND REACH

The department is committed in achieving excellence and research. It regular reviews of all programmes to maintain a learning environment of the highest quality.

To improve lectures students are randomly asked to evaluate the lecturers of the various courses in the sought through filling evaluation forms and meeting and Dean of faculty or the Head of Department.

STUDENT FACILITIES

In addition to the lecturers, students would be having the college as a richly equipped library to assist you in your research. A first rate Information Technology Services is available for you.

PROGRAMMES OFFERED IN THE DEPARTMENT

The department offers programmes leading to the award of the following:

- Certificate in Business Administration and Management which lasts for one year.
- Diploma in Business Administration and Management with two years duration.

Degrees

Business Administration
(Business Management)

Bachelor Business Administration
(Banking and Finance)

Bachelor of Public Administration.
Programme duration is four years.

ENTRY REQUIREMENTS

Applicants wishing to pursue the certificate courses must have 3 credits at **WASSCE** or GCE 'O' Level in not more than 2 sittings.

Diploma students must have 4 credits at **WASSCE** or 'O' Level in not more than two sittings.

Degrees, 5 credits at **WASSCE** or GCE 'O' Level in not more than two sittings or 4 credits together with a Higher Teachers Certificate (HTC) from a recognised institution in the commercial subjects.